

Emergency dispatch process

Issuance of discharge order by the treating doctor

From inpatient wards

The treating doctor asks for dispatch counseling

The on-call specialist conducts counseling and issues the order of dispatch

The nurse in charge informs the treating doctor about the dispatch order

The treating doctor fills out form number 2 of the dispatch letter

The supervisor coordinates with the target hospital

The international patient or his/her companion pays the bill

The patient is dispatched with the related documents and counseling letter as accompanied by the IPD nurse or the intern in charge with a well-equipped ambulance

There is no empty bed for the desired service

The supervisor in charge informs the leadership headquarters

The nurse in charge informs the treating doctor and gets his/her opinion

From emergency department

The doctor of the current emergency department informs the doctor of the target emergency department

The related nurse informs the supervisor in charge

The supervisor of the present emergency department contacts the supervisor of the target emergency department

The treating doctor fills out the two dispatch forms

The international patient or his/her companion pays the bill

The patient is dispatched as accompanied by the IPD nurse or the intern in charge with a well-equipped ambulance

The nurse in charge hands over the patient and gets a confirmation seal for that in the dispatch form

The nurse in charge hands in the dispatch form to the nursing office